

May 19, 2020

Chemainus Chiropractic COVID-19 Safety Plan

1st Level Protection (Elimination)

- Office Occupancy: Maximum 6
- Changes to work schedule: Carefully staggered appointments, prohibiting visitors, max 3 practitioners in the office at one time
- No public washroom
- Limiting waiting area to 2 chairs, 6 ft apart

2nd Level Protection (Engineering)

- Plexiglass at reception area sanitized daily
- Chairs behind desk 6ft apart

3rd Level Protection (Administrative Controls)

- Workers/practitioners
 - COVID Self-Screen daily
 - Hand washing upon entering clinic
 - Hand washing before and after each client
 - Sanitize touch surfaces/tables after each use
 - Sanitize keyboard/mouse/POS after each use
 - Wear disposable mask at all times
 - Carefully staggered appointments to avoid congestion in the waiting area or front desk
- Clients
 - COVID Self-Screen before entering clinic
 - Arriving for appointment at appointment time, not early
 - Patients must come alone for appointment, unless appointment is for a minor, then accompanying guardian allowed
 - Hand sanitation upon entering clinic
 - No use of common washroom
 - Must wear mask
 - Tap payments preferred
 - No loitering

4th Level Protection (PPE)

- Practitioners and clients must wear a mask while on the premises

Reducing Risk of Surface Transmission

- Remove toys, chairs, coffee table, and magazines from waiting area
- Remove utensils, coffee maker, and microwave from break room
- Washroom is for emergencies only and practitioner use - practitioners must disinfect surfaces touched after every personal use
- Sanitize front desk, exit door handle on the hour
- Sanitize keyboard/mouse/POS machine after every use

- Sanitize chairs after every use
- Sanitize treatment tables/headpieces/treatment room chairs after every client
- Last practitioner of the day: sanitize all door handles, main surfaces, phone, chairs, keyboard, mouse, POS

Deep clean of entire clinic weekly by cleaning service